

## Thematic Network

### QALLL- Quality Assurance in LLL with Focus on VET and Adult Education

#### Kick Off-Meeting Vienna on Feb. 11<sup>th</sup>- 12<sup>th</sup>, 2010

Austrian National Agency for LLL  
Schreyvogelgasse 2 (1<sup>st</sup> floor)  
A-1010 Vienna

## AGENDA

### 11 th February 2010

- 11:30                      **START** Snacks/ Lounge
- 12:30 – 12:45            **WELCOME** with Tour de table
- 12:45 – 14:30            **PROJECT MANAGEMENT**
- Presentation work plan and time schedule
  - Project meetings and steering committee
  - Internal communication
  - External evaluation
  - Budget (*decision*)
- 14:30 – 14:45            Coffee Break
- 14:45 – 15:30            **WELCOME AND PRESENTATION OF THE PROJECT AND ITS OBJECTIVES**
- Austrian Federal Ministry for Education, Arts and Culture
  - European Commission
  - Austrian National Agency for LLL

## **ACHIEVEMENT OF OBJECTIVES AND RESULTS**

Facilitate networking and mainstreaming of results and outcomes of projects in the education and training landscape, foster discussion of quality assurance related topics, develop and give recommendations for project promoters and policy makers.

**The following points can be discussed in working groups:**

15:30 – 16:00

### **I. EVENTS**

- Helsinki contact seminar
- Slovenia Conference

16:00 – 18:00

### **II. PROJECTS AND RESULTS, DEVELOPMENT OF RECOMMENDATIONS**

#### **Basics:**

- The use of ADAM and link to EST and EVE
- Division of work for collecting information on projects
- Experts

#### **Working groups:**

- Definition of criteria for collection
- Definition of criteria for evaluation
- Possible recommendations

## **12 th February 2010**

09:00 – 10:30

### **ACHIEVEMENT OF OBJECTIVES AND RESULTS**

Continuation of working groups

10:30 – 10:45

Coffee Break

10:45 – 12:00

### **III. NETWORKING AND DISSEMINATION**

- Link to other Thematic Networks
- Website
- Publications

12:00 – 13:30

### **CONCLUSIONS**

- Summary of results and feedback of working groups
- Timetable, Distribution of tasks (decision)

13:30

Lunch