

# ERASMUS INTENSIVE PROGRAMMES

## QUALITY ASSESSMENT

**NEW IP**

**RENEWAL IP** (application for a 2<sup>nd</sup> or 3<sup>rd</sup> year of funding) 2<sup>nd</sup> year

3<sup>rd</sup> year

**TITLE OF IP:**

**APPLICANT INSTITUTION:**

**REFERENCE NUMBER:**

**SUBJECT AREA:**

**INDEPENDENT EXPERT'S NAME:**

Date :    /    /    (dd/mm/yyyy)

## I/1. QUALITY ASSESSMENT FOR NEW APPLICATIONS

<b>1) Relevance</b>	
<p>The benefits of European cooperation in providing intensive teaching on the subject concerned – i.e. the added value of offering the IP, compared to existing courses at the level of the participating institutions - are clear and well defined. Application form section 4.1</p>	
<p>The link to the operational objectives of Erasmus in the LLP is clear and well defined. Application form section 4.1</p>	
<p>The IP presents a strong multidisciplinary approach, fostering the interaction of students from different academic disciplines. Application form section 4.1</p>	
<p>The IP focuses on subject areas which are currently under-represented in Erasmus student mobility at overall European level (the following areas are over-represented: business studies, social sciences, law, arts, humanities and languages) Application form section 4.1</p>	
<p>The IP is planned to train students' entrepreneurial competencies in any subject area (most of the possible contents of entrepreneurship courses are relevant for students from all fields of studies, but depending on the specific field of studies, more emphasis is placed on one aspect or another. For instance: Business Studies – business start-up, management of SMEs; Science and Technology – intellectual property, venturing, management techniques, marketing, patenting; Humanities, Arts and Design – self-management, social entrepreneurship, user-driven innovation etc.) Application form section 4.1</p>	
<b>Overall score for group 1</b>	<b>/20 points</b>
<b>Explain your assessment:</b>	

<b>2) Quality of the objectives and innovative character</b>	
The objectives and rationale of the IP are clear and realistic, and the background is clear. Application form section 4.4	
The IP clearly addresses a relevant subject for which there is a demonstrable need. Application form section 4.3 and 4.4	
The IP will provide something significantly new in terms of learning opportunities, skills development, access to information etc., for the participating students and teachers. Application form section 4.4	
The expected learning outcomes are appropriate. Application form section 4.4	
<b>Overall score for group 2</b>	<b>/20 points</b>
<b>Explain your assessment:</b>	

<b>3) Methodology and work programme</b>	
The methodology is appropriate for achieving the objectives; the pedagogical and didactical approach is clearly described. Application form section 4.5	
The target groups are identified; the selection method of the participant students is well defined. Application form section 4.5	
The ratio of staff to students guarantees active classroom participation. Application form section 4.5	
The work programme is of good quality and will ensure the delivery of the stated objectives and learning outcomes. Application form section 4.4 and 4.6	
<b>Overall score for group 3</b>	<b>/20 points</b>
<b>Explain your assessment:</b>	

<b>4) Learning outcomes, ECTS and recognition</b>	
The expected learning outcomes are appropriate. Application form section 4.4	
ECTS credits will be awarded to students participating in the IP. The proposal describes the provisions to ensure recognition of the studies undertaken within the IP. Application form section 4.5	
<b>Overall score for group 4</b>	<b>/20 points</b>
<b>Explain your assessment:</b>	

<b>5) Partnership, project management, monitoring and evaluation</b>	
The partnership is of good quality. The task distribution among the partners is organised in such a way that the results can be achieved and all partners are actively involved. Application form section 4.7 and 4.8	
There is an appropriate balance between partners in terms of their competences and their involvement in the activities to be carried out.	

Application form section 4.7	
Among the partners, appropriate measures have been planned to ensure effective communication and cooperation. Application form section 4.7 and 4.8	
The financial and contractual arrangements are clearly spelled out and will ensure an effective management of the IP. The applicant makes sure that the funds received for the mobility activities (subsistence and travel costs) will be used for this purpose and managed in a transparent way. (The calculations for subsistence and travel costs do not need to be checked, as it will be done by the National Agency. The coherence between the budget and the work programme and project deliverables shall be assessed.). Application form section 4.8	
There is a clear description of effective monitoring and evaluation measures of the IP. Application form section 4.9	
Higher points can be given to partnerships involving HEIs that have not yet participated in Erasmus IPs. Application form section 1	
<b>Overall score for group 5</b>	<b>/20 points</b>
<b>Explain your assessment:</b>	

<p><b>6) Dissemination and Exploitation of Results; Impact of the IP</b></p>	
<p>The planned dissemination and exploitation activities are well defined and ensure optimal use of the results in the participating institutions and, if possible, in the wider community. Application form section 4.10</p>	
<p>Use ICT tools and services to support the follow-up of the IP, thereby contributing to the creation of a sustainable learning community in the subject area concerned. Application form section 4.10</p>	
<p>The results envisaged are relevant and will have a demonstrable potential impact on the quality of teaching provided in the subject area concerned at the participating institutions. Application form section 4.10</p>	
<p>The applicant indicates multiplier effects and possible spin-offs of the Intensive Programme. Application form section 4.10</p>	
<p><b>Overall score for group 6</b></p>	<p><b>/20 points</b></p>
<p><b>Explain your assessment:</b></p>	

## I/2. ASSESSMENT CONCLUSION

**Final score** (overall score for groups 1-6)

**/120 points**

## I/3. OVERALL COMMENTS

The comments should relate to your assessment of the strengths, weaknesses and potential of the application, relative to the award criteria. The comments should justify the assessment conclusion.

Please formulate them very carefully as your comments will be sent to the applicant if rejected.

Comments on the proposal:

## I/4. SIGNATURE OF THE EXPERT

*I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the organisation(s) or any of the persons having submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.*

**Signature of the independent expert:**

\_\_\_\_\_  
**Name:**

**Date** / / (dd/mm/yyyy)

**II/1. QUALITY ASSESSMENT FOR  
SECOND YEAR RENEWAL APPLICATIONS**

<b>1. Reference to the first year IP</b>	<b>YES</b>	<b>NO</b>
<p>If the first year IP has already taken place and the applicant has already submitted the final report: The final report of the first year IP indicates that the IP is running without any major problems; the continuation of funding is justified.</p>		
<p>If the first year IP has already taken place but the applicant has not submitted the final report yet: The information under section 5 of the application form indicates that the IP is running without any major problems; the continuation of funding is justified.</p>		
<p>If the first year IP has not taken place yet: The information under section 5 of the application form indicates that the IP is running without reveal any major problems; the continuation of funding is justified.</p>		
<p><b>If you indicated NO, please explain the problems:</b></p>		

<b>2. Changes planned compared to the first year IP</b>	<b>YES</b>	<b>NO</b>
<p>If the applicant indicated any changes compared to the first year IP (application form section 5): The proposed changes indicate that the IP will be running without any major impact on the quality of the IP, the continuation of funding is justified.</p>		
<p><b>If you indicated NO, please explain your assessment:</b></p>		

<b>II/2. ASSESSMENT CONCLUSION</b>		
	<b>YES</b>	<b>NO</b>
<b>Can the second year IP be supported?</b>		

<b>II/3. SIGNATURE OF THE ASSESSOR</b>	
<p><i>I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the organisation(s) or any of the persons having submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.</i></p>	
<b>Signature of the expert:</b>	
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<b>Name:</b>	
<b>Date</b> / / (dd/mm/yyyy)	

**III/1. QUALITY ASSESSMENT FOR  
THIRD YEAR RENEWAL APPLICATIONS**

<b>1. Reference to the first year IP</b>	<b>YES</b>	<b>NO</b>
The final report of the first year IP indicates that the IP is running without any major problems; the continuation of funding is justified.		
<b>If you indicated NO, please explain the problems:</b>		

<b>2. Reference to the second year IP</b>	<b>YES</b>	<b>NO</b>
If the second year IP has already taken place and the applicant has already submitted the final report: The final report of the second year IP indicates that the IP is running without any major problems; the continuation of funding is justified.		
If the second year IP has already taken place but the applicant has not submitted the final report yet: The information under section 5 of the application form indicates that the IP is running without any major problems; the continuation of funding is justified.		
If the second year IP has not taken place yet: The information under section 5 of the application form indicates that the IP is running without any major problems; the continuation of funding is justified.		
<b>If you indicated NO, please explain the problems:</b>		

3. Changes planned compared to the second year IP	YES	NO
If the applicant indicated any changes compared to the second year IP (application form section 5): The proposed changes indicate that the IP will be running without any major impact on the quality of the IP, the continuation of funding is justified.		
<b>If you indicated NO, please explain your assessment:</b>		

III/2. ASSESSMENT CONCLUSION		
	YES	NO
<b>Can the third year IP be supported?</b>		

III/3. SIGNATURE OF THE ASSESSOR
<p><i>I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the organisation(s) or any of the persons having submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.</i></p> <p><b>Signature of the expert:</b></p> <p>_____</p> <p><b>Name:</b></p> <p><b>Date</b> / / (dd/mm/yyyy)</p>